

# Cabinet

**Tuesday 10 December 2013**

## **PRESENT:**

Councillor Evans, in the Chair.

Councillor Peter Smith, Vice Chair.

Councillors Coker, Lowry, McDonald, Vincent and Williams.

Also in attendance: Tracey Lee (Chief Executive), Carole Burgoyne (Director for People), Anthony Payne (Director for Place), Les Allen (Transformation Programmes Manager) Julia Blaschke (EU and Funding Officer), Malcolm Coe (Assistant Director for Finance, Efficiencies, Technology and Assets), Catherine Dilloway (Project Manager), Jayne Donovan (Assistant Director for Environmental Services), David Draffan (Assistant Director for Economic Development), Ian Ellis (Network Policy Manager), Jayne Gorton (School Organisation Access and Services to Schools Manager), Chris Grace (Head of Economy), David James (Head of Strategic Development Projects), Amanda Lumley (Chief Executive, Destination Plymouth), Craig McArdle (Head of Joint Strategic Commissioning), David Northey (Head of Finance), Katy Shorten (Strategic Commissioning Manager), Alwyn Thomas (Senior Commercial Lawyer), Chris Trevitt (Head of Capital and Assets), Matt Ward, (Principal Surveyor), Jamie Yabsley (Visitor and Events Manager) and Nicola Kirby (Senior Democratic Support Officer (Cabinet)).

Apology for absence: Councillor Penberthy.

The meeting started at 2.00 pm and finished at 3.50 pm.

*Note: At a future meeting, the Cabinet will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

## 66. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by councillors in accordance with the code of conduct in relation to items under consideration at this meeting.

## 67. **MINUTES**

Agreed the minutes of the meeting held on 12 November 2013.

## 68. **QUESTIONS FROM THE PUBLIC**

There were no questions from the public for this meeting.

## **CHAIR'S URGENT BUSINESS**

### **69. Poet Laureate**

The Chair reported that Mike Sullivan had been appointed as the city's first Poet Laureate which was an honorary role. He would undertake this role for a year and would be a critical friend on cultural and arts' issues.

### **70. Future Accommodation Requirements**

The Chair reported that this item related to negotiated property deals and would be considered in private at the end of the meeting as it was likely that it would involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000. The decision was also an urgent key decision and would be implemented immediately after the meeting, with the consent of Councillor James (Chair of the Co-operative Scrutiny Board).

### **71. CITY CELEBRATIONS AND EVENTS 2014**

Anthony Payne (Director for Place) submitted a report on the city celebrations and events in 2014, the benefits to the city of hosting these events and seeking approval of a financial commitment to facilitate these significant celebration events including the 350<sup>th</sup> anniversary event of the Royal Marines on the Hoe in July 2014.

Councillor Peter Smith (Deputy Leader) introduced the proposals and indicated that the visitor economy was worth £307m to the city. In order to support the event for the Royal Marines, infrastructure would be required on the Hoe, costs for which would be covered through ticket and commercial sales. During the same week, it was proposed to hold a celebration music event to commemorate the 100<sup>th</sup> anniversary of the City of Plymouth. The additional revenue budget required to deliver these events was £395k.

David Draffan (Assistant Director for Economic Development) reported that the programme of events demonstrated the city's commitment to culture and hoped that the public would support the events. Amanda Lumley (Chief Executive, Destination Plymouth) and Jamie Yabsley (Visitor and Events Manager) also attended the meeting for this item.

Councillor Lowry (Cabinet Member for Finance) also referred to the recent announcement that the city would be hosting a stopover for the sailing event La Solitaire du Figaro, which had received significant media coverage and could attract 10,000 visitors per day.

#### Alternative options considered and reasons for the decision –

As set out in the report.

Agreed additional funding of £395,000 to support a major series of events in 2014 including the Royal Marines 350<sup>th</sup> anniversary celebrations and a major musical event to celebrate the 100<sup>th</sup> anniversary of the City.

(Following the meeting, the Council was in discussion with a key third party promoter for the event who was insisting that in order to secure the national/ international promotion of the events they required the contracts signed by 18 December 2013. Accordingly, in the interests of the Council and the public, and with the consent of Councillor James (Chair of the Co-operative Scrutiny Board) and Councillor Evans (Council Leader), the decision was implemented on 16 December 2013).

## 72. CITY DEAL BID

Anthony Payne (Director for Place) reported on the current position of the City Deal bid and indicated that Councillor Evans (Council Leader) had led a delegation including representatives of Plymouth University to meet with four government ministers in early November 2013. He had presented the proposals which focussed on the marine sector (marine engineering and manufacturing) and included partnership working across Cornwall, Devon Somerset and Torbay. The bid had received support with regard to the business support and the skills agenda and a decision was expected shortly on funding requests and the proposal relating to South Yard.

Councillor Evans in particular highlighted the work of Patrick Hartop (Senior Policy, Performance and Partnerships Adviser) in progressing this bid and recognised the team effort in order to get to this position.

## 73. EU STRUCTURAL AND INVESTMENT FUND STRATEGY

Anthony Payne (Director for Place) submitted a report on the EU Structural and Investment Fund Strategy (SIF) and detailed -

- (a) the potential funding available;
- (b) how and why the Local Enterprise Partnership (LEP) was developing this strategy;
- (c) the assistance being given by the City Council;
- (d) the implications of the Local Enterprise Partnership's strategy on the City Council and the city as a whole;
- (e) the Council's overall response to the SIF development which stressed the need to enhance productivity and improve connectivity as key priorities of the city and the sub-region;
- (f) that applicants for EU funds within Plymouth (transition status area) would need to provide match funding of circa 40 per cent in order to access the funding.

Councillor Evans (Council Leader) introduced the item.

David Draffan (Assistant Director for Economic Development) indicated that the EU programme would support the city's ambitious programme for growth and jobs.

Chris Grace (Head of Economy) advised that the date for completion of the strategy was 31 January 2014 and that the SIF would sit alongside the Strategic Economic Plan (SEP) which was currently being developed. The SEP was the overarching document that would determine the LEP's aims and would be used to bid for the competitive part of the Local Growth Fund.

Julia Blaschke (EU and Funding Officer) also attended the meeting for this item.

Alternative options considered and reasons for the decision –

As set out in the report.

Agreed –

- (1) the EU Structural and Investment Fund Strategy draft in its current form;
- (2) that the Leader will take the final decision on approving the final version of the Local Enterprise Partnership's EU Structural and Investment Fund Strategy ahead of its submission to Government.

74. **ACQUISITION AND DISPOSAL OF LAND AT SEATON NEIGHBOURHOOD**

Anthony Payne (Director for Place) submitted a report seeking approval for a number of land transactions that would enable significant development in the north of Plymouth, including a new Seaton Neighbourhood, Forder Valley Link Road, Community Park and a new two form entry primary school.

A separate private report was also submitted which contained commercially sensitive information and was referred to in minute 83 below.

Councillor Lowry (Cabinet Member for Finance) introduced the proposals which had secured £4m of funding for the new school, included 873 new homes which would attract £8.3m of New Homes Bonus, new local shops, 275 construction jobs, Section 106 and Community Infrastructure Levy payments in addition to the link road and community park, totalling £21m.

Councillor Williams (Cabinet Member for Children and Young People) welcomed the proposal for a new school in particular.

Cabinet Members thanked Matt Ward (Principal Surveyor) and David James (Head of Strategic Development Projects) for their hard work and paid tribute to the whole team for their work on the proposals presented today.

Alternative options considered and reasons for the decision –

As set out in the report.

Agreed in accordance with the details provided in the report, –

- (1) that subject to planning consent being granted for either the Seaton Neighbourhood or a new primary school on the NHS site, the Council acquire the freehold of the NHS land, with the ability to grant a temporary licence to the NHS to allow possible continued use of the site for temporary car parking;
- (2) that the Council acquire the freehold of the Ministry of Defence land;
- (3) that the Council acquire a 999-year lease of the Community Park;
- (4) the Council enter a conditional sale agreement with KDR for the sale of the existing PCC land, the Ministry of Defence land and for the southern part of the NHS land;
- (5) that the Council enter into a Put and Call Option agreement with KDR for approximately 1.22 acres of land currently owned by the NHS;
- (6) that the Council enter into an option agreement with KDR for the land necessary for the construction of the Forder Valley Link Road;
- (7) that the Director for Place in consultation with the Cabinet Member for Finance may agree any additional or supplementary legal and estates issues associated with this project that may arise prior to completion of the relevant legal documentation. This may include, but is not limited to, the agreement of revised consideration for the sale or acquisition of land due either to re-measurement or amendment of the extent of the land to be transferred or due to any amendments to the equalisation price, provided that they are supported by a formal valuation from the Council's external RICS valuer;
- (8) the acquisition of the NHS land and the associated use of a loan from the Council's Investment Fund of £2.170m, subject to Council approval.

Recommendations 1 – 6 are subject to a satisfactory report on title and all other necessary legal agreements being in place (including, but not limited to, agreements for the onward sale of land from KDR to Barratt Homes and its development partner or to an alternative developer (or developers) nominated by KDR).

Recommendations 2 – 6 are also subject to planning consent being granted for the Seaton Neighbourhood (including expiry of the judicial review period).

74a Recommendation to the City Council

The City Council is Recommended to include the acquisition of the NHS land detailed in the report and the associated use of a loan from the Council's Investment Fund of £2.170m in the Capital Programme 2013 - 2015.

75. **PRIMARY BASIC NEED 2014 - 2017**

Carole Burgoyne (Director for People) submitted a report on the rising numbers in primary schools and the progress of action to meet the demand for primary school places in the city, known as 'basic need' following the allocation of Targeted Basic Need Capital.

The report set out consultation proposals for in year expansion of the Planned Admission Numbers for reception age pupils at Widewell, Woodford, Holy Cross RC, Woodfield, Pennycross and St Peter's CE Primary Schools.

The report also sought approval of the funding to build a new two form entry (FE) school with early year's provision to replace current provision at Knowle Primary School and a new classroom at St Peter's CE Primary School.

Councillor Williams (Cabinet Member for Children and Young People) introduced the proposals which demonstrated the Council's commitment to investing in the school estate and had, in part, been drawn up following her visit to Knowle Primary School.

Jayne Gorton (School Organisation Access and Services to Schools Manager) indicated that unusually all the bids put forward for funding had been successful which had enabled the investment to be made.

Cabinet Members thanked the team who had drawn up the bids and looked forward to receiving progress reports.

Alternative options considered and reasons for the decision –

As set out in the report.

Agreed –

- (1) the in-year expansion of Widewell, Woodford, Holy Cross RC, Woodfield, Pennycross and St Peter's CE Primary Schools' PANs for reception age pupils; and
  - (a) public consultation on the statutory proposals to expand the schools; and
  - (b) authority for the Cabinet Member for Children and Young People, in consultation with the Director for People, to consider the outcomes and responses to any statutory notices, published as part of statutory school organisation processes, and in light of them to make a final determination on proposals.

- (2) the scheme to build a new 2FE school with early years' provision to replace the current provision on the Knowle Primary School site from September 2015, subject to Council approval of the funding;
- (3) the scheme to build a new classroom at St Peter's CE Primary School to enable the school to have sufficient space to allocate to their Planned Admission Number (PAN) and to increase their PAN from 25 to 30 from September 2014, subject to Council approval of the funding.

75a Recommendations to the City Council

The City Council is recommended to amend the Capital Programme to include the allocation of an additional -

- (4) £2.475 million to build a new 2FE school with early years' provision to replace the current provision on the Knowle Primary School site from September 2015;
- (5) £300,000 to build a new classroom at St Peter's CE Primary School to enable the school to have sufficient space to allocate to their Planned Admission Number (PAN) and to increase their PAN from 25 to 30 from September 2014.

76. **BARBICAN TOILETS**

Anthony Payne (Director for Place) submitted a report seeking approval of funding for a scheme to provide replacement toilets at Quay Point and Elphinstone Car Park, The Barbican, with the introduction of a 20p charge to offset some of the costs.

Councillor Vincent (Cabinet Member for the Environment) introduced the proposals and indicated that the officers were drawing up a rolling programme of refurbishment and modernisation for public conveniences for consideration.

Cabinet Members were also advised that the Armada Way toilets had won the Platinum award, attendant of the year award for the best kept toilet and a National Category winner for public toilets.

Jayne Donovan (Assistant Director for Environmental Services) and Catherine Dilloway (Project Manager) also attended the meeting.

Councillor Evans (Council Leader) advised councillors that this was Jayne's last meeting of Cabinet before her retirement and thanked her for her service to the city and the Council.

Alternative options considered and reasons for the decision –

As set out in the report.

Agreed that the Capital Programme is amended to include £371,000 for a scheme to provide replacement toilets at Quay Point and Elphinstone Car Park, The Barbican, the funding to be met from capital receipts.

77. **AWARD OF STREET LIGHTING MAINTENANCE CONTRACT**

Anthony Payne (Director for Place) submitted a report on the outcome of the procurement for the renewal of the maintenance contract for the inspection, maintenance, repair, modification, supply and installation of street lighting and illuminated road signs and recommended the appointment of the successful tenderer.

A separate private report was also submitted which contained commercially sensitive information and was referred to in minute 84 below.

Councillor Coker (Cabinet Member for Transport) introduced the proposals and indicated that the decision would need to be taken in private.

Ian Ellis (Network Policy Manager) reported on the potential savings from reduced maintenance costs and low energy street lighting luminaires.

(See minute 84 below)

78. **AWARD OF A CONTRACT FOR THE YOUNG PERSONS' (16-25) SUPPORTED ACCOMMODATION SERVICE**

Carole Burgoyne (Director for People) submitted a report on the outcome of the tender process following approval, in March 2013, to Plymouth City Council's Young Persons' (Aged 16-25) Accommodation Commissioning Plan for the period 2013-2020 in order to remodel services and realign the accommodation pathway and recommends approval of the successful tenderer.

A separate private report was also submitted which contained commercially sensitive information and was referred to in minute 85 below.

Councillor McDonald (Cabinet Member for Public Health and Adult Social Care) introduced the proposals and indicated that they would provide a single point of access, a short term assessment centre and longer term support and accommodation where necessary for young people. If agreed, the commissioning would save £118k annually.

Craig McArdle (Head of Joint Strategic Commissioning) and Katy Shorten (Strategic Commissioning Manager) attended the meeting for this item and advised that the commitment for 56 units of accommodation would enable the Council to respond to young people in a crisis and the capital investment in the units would ensure high standards of accommodation for the young people.

Councillor Evans (Council Leader) congratulated the officers on their work and asked that any learning from the process was communicated to other areas in the Council.

Alternative options considered and reasons for the decision –



As set out in the report.

Agreed to award a three year contract, containing an option to extend the contract for a further three years in annual increments, to the most economically advantageous tenderer, as detailed in the private report referred to in minute 85, for the management of a 'Young Person's (16-25) Accommodation Service in Plymouth.

## 79. **THE PLUSS ORGANISATION**

Malcolm Coe (Assistant Director for Finance, Efficiencies, Technology and Assets) submitted a report -

- (a) stating that the PLUSS Organisation was a Local Authority owned provider of a range of employment and training programmes for people with disabilities, set up in 2005;
- (b) on a proposal by Plymouth City Council, together with its three partner authorities, Devon County Council, Torbay Council, and Somerset Council, to sell its interest in the PLUSS Organisation and transfer ownership to the national charity Turning Point;
- (c) indicating that Turning Point offered an ideal opportunity for PLUSS to achieve its aims and would help secure its long term future.

Councillor Lowry (Cabinet Member for Finance) introduced the proposals and emphasised that there would no impact from the proposal on service users, staff or existing loan repayments.

### Alternative options considered and reasons for the decision –

As set out in the report.

Agreed –

- (1) the sale of PLUSS to Turning Point upon the terms as outlined in the report;
- (2) that authority is delegated to the Cabinet Member for Finance, in consultation with the Monitoring Officer and Section 151 Officer, to deal with and approve any outstanding matters as part of the sale of PLUSS;
- (3) that Cabinet authorises the Monitoring Officer to enter into all necessary legal documentation to complete the sale of PLUSS to Turning Point.

80. **CO-OPERATIVE COMMISSIONING AND MARKET MANAGEMENT - A FRAMEWORK FOR DELIVERING A BRILLIANT CO-OPERATIVE COUNCIL**

Carole Burgoyne (Director for People) and David Trussler (Interim Director for Corporate Services) submitted a report providing a framework for co-operative commissioning and market management and setting out a number of overarching commissioning principles for approval.

Councillor Evans (Council Leader) introduced the proposals.

Craig McArdle (Head of Joint Strategic Commissioning) emphasised that the proposals provided an opportunity to transform commissioning with co-development, co-production and co-evaluation of services with the core values at the centre of commissioning.

The attention of Cabinet Members was also drawn to the appendices in the report which demonstrated that the Council had already started to work in this way.

Alternative options considered and reasons for the decision –

As set out in the report.

Agreed that –

- (1) the Council adopts the co-operative commissioning principles as set out in the framework to be applied when planning, developing, delivering and monitoring services;
- (2) commissioners use the framework to create co-operative markets which are fair and sustainable;
- (3) the Council uses the framework to help deliver the Public Services (Social Value) Act 2012.

81. **DELIVERING THE CO-OPERATIVE VISION WITHIN A THREE YEAR SUSTAINABLE BALANCED BUDGET (INCLUDING 2014/15 DRAFT BUDGET)**

Tracey Lee (Chief Executive) submitted a report on the indicative three year balanced budget for the period 2014/15 to 2016/17 to fulfil the Council's statutory responsibility of setting a robust and realistic annual budget. A correction to Figure 16 on page 27 of the report was also submitted.

Councillor Lowry (Cabinet Member for Finance) and Councillor Evans (Council Leader) introduced the proposals, highlighting the Council's ambitious transformation programme to help the Council become a brilliant co-operative council and deliver the priorities for the city despite the funding gap caused by government cuts, rising costs and increasing demand for some services. The programme included -

- (a) raising income by taking a proactive and fairer approach to fees and charges, following approval of the Fees, Charges and Concessions Policy, where fees and charges would be reviewed when appropriate instead of being part of the annual budget setting process;
- (b) redesigning a range of services and providing them in new ways. For example, the Education, Learning and Family Support service could become a co-operative to enable it to continue to provide high quality services while trading and generating income;
- (c) a smaller workforce with the proposals today anticipating a reduction of more than 300 posts during 2014/15 and 2015/6, where possible by managing vacancies and through a voluntary release scheme;
- (d) exploring ways of working in partnership such as setting up a shared ICT service and joint working with other public sector partners.

Cabinet Members were also advised that –

- (e) it was proposed to add £1.7m to the base budget by increasing the Council Tax by 1.99 per cent;
- (f) the budget position could change as the funding settlement for local government was not expected until the end of December 2013;
- (g) residents' views were being sought to influence how the projected shortfall could be achieved;
- (h) proposals were under consideration to amend the local Council Tax Support Scheme to reduce the amount that every one of working age was required to pay from at least 25 percent to 20 percent of their council tax bill, with effect from April 2014. This would be subject to a further Cabinet report.

The Corporate Management Team was thanked for producing the budget proposals and the Chief Executive undertook to raise the challenges that the Council faced with the city's Members of Parliament.

Alternative options considered and reasons for the decision –

As set out in the report.

Agreed that –

- (1) the proposed revenue target budget requirement for 2014/15 of £203m spend, and capital forecast of £205m is presented for full public scrutiny in January 2014;

- (2) members and officers continue to bring forward further solutions in order to close the existing £1.1m budget gap in 2014/15;
- (3) the proposed indicative revenue forecasts for 2015/16 and 2016/17 are also presented for full public scrutiny in January 2014;
- (4) the findings from the consultation, feedback from budget scrutiny and any material changes announced in the final settlement are considered by Cabinet, prior to a recommendation to the City Council in February 2014.

82. **EXEMPT BUSINESS**

Agreed that under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

83. **ACQUISITION AND DISPOSAL OF LAND AT SEATON NEIGHBOURHOOD (E3)**

Further to minute 74 above, Anthony Payne (Director for Place) submitted a report on commercially sensitive details relating to acquisition and disposal of land at Seaton Neighbourhood.

84. **AWARD OF STREET LIGHTING MAINTENANCE CONTRACT (E3)**

Further to minute 77 above, Anthony Payne (Director for Place) submitted a report on commercially sensitive details following the procurement for the renewal of the maintenance contract for the inspection, maintenance, repair, modification, supply and installation of street lighting and illuminated road signs.

Alternative options considered and reasons for the decision –

As set out in the report referred to in minute 77 above.

Agreed that the contract for the Maintenance and Installation of Street Lighting and Illuminated Traffic Signs 2014 to 2018 is awarded to the most economically advantageous tenderer, subject to compliance with the requirements of the Council on blacklisting. In the event of non-compliance, then the contract is awarded to the most economically advantageous tenderer who complies with the requirements on blacklisting.

85. **AWARD OF A CONTRACT FOR THE YOUNG PERSON'S (16-25) SUPPORTED ACCOMMODATION SERVICE (E3)**

Further to minute 78 above, Carole Burgoyne (Director for People) submitted a report on commercially sensitive details following the tender process for the Young Persons' (16 – 25) Supported Accommodation Service.

## **CHAIR'S URGENT PRIVATE BUSINESS**

### **86. FUTURE ACCOMMODATION REQUIREMENTS (E3)**

With reference to minute 70 above, Carole Burgoyne (Director for People) and Anthony Payne (Director for Place) submitted a joint report seeking approval of two property transactions to facilitate the decant of staff and services from the Civic Centre.

The report indicated that the matter was urgent private business and the decision was an urgent key decision because it was impracticable to defer the decision until Cabinet on 14 January 2014 (with publication of the forward plan on 16 December 2013) as the Council needed to secure negotiated property deals in the market now to secure its accommodation requirements and a decision was required before this date. In the interest of the Council, immediate action was required to secure the best deals and it was therefore proposed to implement the decision immediately after Cabinet. Approval for the urgent Cabinet decision had been obtained from Councillor James, Chair of the Co-operative Scrutiny Board and the report would be submitted to the Co-operative Scrutiny Board.

Les Allen (Transformation Programmes Manager), Alwyn Thomas (Senior Commercial Lawyer) and Chris Trevitt (Head of Capital and Assets) attended the meeting and presented the proposals.

Further discussions were sought between the Cabinet Member for Finance and officers, to include the Head of Communications on a further report to Cabinet in due course.

Agreed the two property transactions as detailed in the report and that the decisions are implemented immediately.

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# URGENT CABINET DECISION

Democratic Support

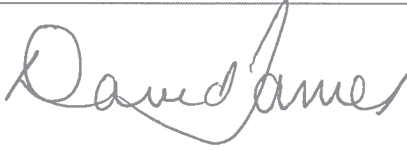



## Cabinet Decision

1	<b>Title of Cabinet report: City Celebrations and Events 2014</b>
2	<b>Decision maker: Cabinet on the recommendation of Councillor Peter Smith (Deputy Leader)</b>
3	<b>Decision author:</b> Amanda Lumley, Chief Executive, Destination Plymouth City Council <b>contact details:</b> Tel: 01752 307268
4	<p><b>Decision taken:</b></p> <p><u>Agreed</u> additional funding of £395,000 to support a major series of events in 2014 including the Royal Marines 350<sup>th</sup> anniversary celebrations and a major musical event to celebrate the 100<sup>th</sup> anniversary of the City.</p>
5	<p><b>Reasons for decision:</b></p> <p>This funding will need to be drawn down in 2013/14 and 2014/15 to enable contracts to be entered into and an artist or artists to be booked within the necessary timescales. This will be financed through a year-end review of reserves and provisions, combined with any 'Corporate Health Adjustments' linked to the final revenue outturn position</p> <p>These events will be made accessible to as broad an audience as possible across the Plymouth community engendering a sense of belonging and pride in their city as well as giving them aspirations and hope for their future;</p> <p>Film footage of these events will be shown internationally across numerous media channels and showcase the very best that the city has to offer;</p> <p>Confirm that Plymouth is an innovative and forward thinking city to do business and raise awareness of the opportunities within the city for business investment;</p> <p>Provide particular opportunities of benefit to the creative industries within the city;</p> <p>Position Plymouth as 'Britain's Ocean City' as a centre for music and culture, with a vibrant and thriving community, that will fast track awareness of Plymouth to visitors.</p> <p>Hosting these events will demonstrate the city's ability to deliver major national cultural events and will support the city's aspirations for Mayflower 400 and the legacy beyond.</p> <p>Local communities will have the opportunity to see world famous Royal Marines and Military bands and global quality musicians who will inspire and encourage pride in the city.</p> <p>The Royal Marines event will be a national event which will benefit from major media coverage that, broadcast nationally or internationally, will give significant reach to the 'Britain's Ocean City' brand for Plymouth.</p>

	<p>The Royal Marines will [cover / reimburse] most of the costs of the infrastructure for this major event and it is proposed that while this infrastructure is on the Hoe the Council will make use it for a major music event for the city as part of the 100th anniversary of the city celebrations.</p> <p>When a major musical event of the nature envisaged was hosted in Manchester in 2012 it delivered an economic and media impact of over £12 million to the local economy.</p>		
6	<p><b>Alternative options considered and rejected:</b></p> <p><b>Royal Marines deliver their own event</b>  This would be cost prohibitive for the RM due to the large amount of infrastructure required. The RM have explored other options at alternative locations which are smaller events, however, their preferred choice is Plymouth Hoe with PCC supporting in a partnership approach.</p> <p><b>PCC use RM infrastructure and promote own events</b>  Costs too high and very high risk of not selling tickets</p> <p><b>PCC use RM infrastructure and 'rent' site to an external promoter</b>  This option is still being explored, as a way to help offset the costs of the major music event, however, to date although there has been some interest there are no confirmed opportunities.</p>		
7	<p><b>Financial implications:</b></p> <p>The additional events for 2014 will require an additional net budget allocation of £395,000, the total estimated costs of £920,000 will be partially offset by estimated ticket and commercial income of £525,000. The net cost to Plymouth City Council may be reduced as further sponsorship and income generating opportunities are developed.</p> <p>It is requested that Plymouth City Council invests in these events for the benefit of the city and that this funding is allocated into the annual events budget for the financial years 2013/14 and 2014/15 for the core PCC events team to use for delivery.</p>		
8	Is the decision a Key Decision?	Yes	<input checked="" type="checkbox"/> (if yes, complete sections below, tick as appropriate and complete section 10) <input checked="" type="checkbox"/> resulting in the council spending or saving more than £500k or £2m if that is the total cost of the contract award? <input checked="" type="checkbox"/> significant in terms of its effect on communities living or working in an area comprising two or more wards? <input type="checkbox"/> No (If ticked, proceed to section 11)
9	Date of publication of the notice	11 November 2013	
10	Is the decision an urgent key decision?	Yes	



11	Please specify how this decision is linked to the policy framework and/or budget:	These events will support the following city strategies: <ul style="list-style-type: none"> <li>• Destination Plymouth Visitor Plan – 2011</li> <li>• Local Economic Strategy</li> <li>• Child Poverty matters strategy</li> <li>• Mayflower 2020</li> <li>• Vital Sparks – Cultural Strategy</li> <li>• City Centre Company Business Improvement District</li> <li>• Plymouth Waterfront Partnership Business Improvement District</li> </ul>		
12	Does the decision or background paper contain private information?	No	√	
13	Is the decision urgent and to be implemented immediately?	Yes	√	(if yes, ensure that section 15 is completed and that the Chair of the Co-operative Scrutiny Board signs the report at section 15b and the Leader signs the report at section 16 following the Cabinet decision )
No				
14	Date of publication of the notice			
15a	<b>Reason for urgency:</b> Following the decision of Cabinet on 10 December, the Council has been in discussion with a key third party promoter for the event who is insisting that in order to secure the national / international promotion of the events they require contracts signed by 18 December 2013. Accordingly, in the interests of the Council and the public, immediate action is required to sign the contract.			
15b	<b>Signature</b>		<b>Date</b>	16 December 2013
	<b>Print Name</b>	Councillor James (Chair of the Co-operative Scrutiny Board) DAVID JAMES		
16	<b>Chair of Cabinet:</b> I confirm the Cabinet decision and that it is not contrary to the Council's policy and budget framework.			
16a	<b>Signature</b>		<b>Date</b>	16 December 2013
	<b>Print Name</b>	Councillor Evans (Council Leader) TUDOR EVANS		





# URGENT CABINET DECISION

Democratic Support



Cabinet Decision			
1	Title of Cabinet report : Future Accommodation Requirements		
2	Decision maker: Cabinet on the recommendation of Councillor Lowry (Portfolio Holder for Assets and Finance)		
3	Decision author: Les Allen contact details: <a href="mailto:les.allen@plymouth.gov.uk">les.allen@plymouth.gov.uk</a> Tel No. 01752 307421		
4	Decision to be taken: To complete two property transactions as detailed in the confidential report		
5	Reasons for decision: To facilitate a decant from the Civic Centre		
6	Alternative options considered and rejected: Remaining in the Civic Centre		
7	Financial implications: There will be a requirement for Capital investment in assets to achieve the occupancy levels required and further investment in ICT infrastructure to support decant and flexible operations in the future.		
8	Is the decision a Key Decision?	Yes	√ (if yes, complete sections below, tick as appropriate and complete section 10)
			√ resulting in the council spending or saving more than £500k or £2m if that is the total cost of the contract award?
			x significant in terms of its effect on communities living or working in an area comprising two or more wards?
		No	(If ticked, proceed to section 11)
9	Date of publication of the notice	not included in a forward plan	
10	Is the decision an urgent key decision?	Yes	√ (if less than five clear days' notice before the Cabinet meeting the Chair of the Co-operative Scrutiny Board signs the report at section 15a and section 15b is completed; if there are more than five days, section 15b is completed )

11	Please specify how this decision is linked to the policy framework and/or budget:	The future locations of staff and services decanting from the Civic Centre will support the Pioneering and Caring priorities of the council by providing the essential customer services in the centre of the city. This moves the more process driven elements to other areas across the city reducing the cost of operating and limiting expenditure to essential sites thus freeing up finances for front line services and removing inequalities in access across public buildings.		
12	Does the decision or background paper contain private information?	Yes	√ paragraph 3 applies	If yes, ensure that section 15 is completed and that the Chair of the Co-operative Scrutiny Board signs the report at section 15b
13	Is the decision urgent and to be implemented immediately following the Cabinet decision?	Yes	√	(if yes, ensure that section 15 is completed and that the Chair of the Co-operative Scrutiny Board signs the report at section 15b and the Leader signs the report at section 16 following the Cabinet decision )
14	Date of publication of the notice			
15a	<p><b>Reason for urgency:</b></p> <p>The next forward plan will be published on 16 December 2013 and it is impracticable to defer the decision until the next Cabinet meeting on 14 January 2014 as the Council needs to secure negotiated property deals in the market now to secure its accommodation requirements and that means that a decision has to be taken before this date.</p> <p>In the interests of the Council, immediate action is required to secure the best deals and it is therefore proposed to implement the decision immediately after Cabinet.</p>			
15b	Signature			Date
	Print Name	Councillor James (Chair of the Co-operative Scrutiny Board)		
16	<p><b>Chair of Cabinet:</b></p> <p>I confirm the Cabinet decision and that it is not contrary to the Council's policy and budget framework.</p>			
16a	Signature			Date
	Print Name	Councillor Evans (Council Leader)		